

Town of West Bend - Washington County, Wisconsin
APPLICATION for SITE PLAN REVIEW
(R-1N, R-1R, R-1S Districts)

Is this a new site plan or an amendment to existing site plan? New: _____ Amendment: _____

If amendment, please provide existing site plan number: WB/SP-_____ - _____

Name of Property Owner: _____

Address: _____

Phone: _____ Email: _____

Name of Applicant (if different from Property Owner): _____

Address: _____

Phone: _____ Email: _____

Name of Contractor / Developer: _____

Address: _____

Phone: _____ Email: _____

Property Description:

Address: (if different than Property Owner) _____

A. Tax Key # _____ Current Zoning: _____

B. Tax Key # _____ Current Zoning: _____
(if additional parcels, please attach as separate sheet)

Zoning of adjoining properties:

A. Tax Key # _____ Current Zoning: _____

B. Tax Key # _____ Current Zoning: _____

C. Tax Key # _____ Current Zoning: _____

D. Tax Key # _____ Current Zoning: _____
(if additional properties, please attach as separate sheet)

Project Description (please describe what you propose to do): _____

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Anticipated timeframe for project: _____

For all Residential Zoning Districts:

I have read and confirm compliance with Chapter 17.10.02.B of the Town of West Bend Zoning Ordinance.

For R-1S Zoning District:

I have read and confirm compliance with Chapter 17.10.02.C of the Town of West Bend Zoning Ordinance.

Application Checklist (for all districts):

(This Application shall be completed in full. The Town of West Bend shall not accept any Application for Site Plan Review until all of the information required under Chapter 17.10.03.D of the Zoning Ordinance, is submitted as an attachment to this Application. Please confirm inclusion of the required information by checking each item below).

For Developed and Undeveloped Sites:

All building and yard setback lines.

The type, size, height, and location of all existing and proposed structures with all building dimensions shown.

Existing and proposed rights-of-way and widths.

Existing and proposed easements for and locations of all utility lines, including sanitary sewers, water mains, storm sewers, other drainage facilities and features, communications lines, electrical lines, natural gas lines and other utilities present on and around the site, as applicable.

Scaled architectural plans illustrating the design and character of proposed structures.

Accessory Structures, excluding Transitory Accessory Structures, shall be substantially the same in appearance as the Principal Structure.

Other plans and data as may be required by the Zoning Administrator.

For Undeveloped Sites:

Site plan drawn to a recognized engineering scale, scale of drawing, north arrow, and site size information (area in square feet or acres).

Existing and proposed topography shown at contour intervals of two feet or less. Topography shall extend 40 feet onto adjacent property or to the building on the adjacent lot, whichever is greater.

Where applicable, both the 100 year recurrence interval floodplain and the floodway; environmental corridors and isolated natural resource areas; and wetland areas.

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- ___ Proposed stormwater management facilities, including detention/retention areas.
- ___ Landscape plan with the location, extent, and type of proposed plantings.

Substantive Changes

Any substantive change to the use of this parcel or the structures on it shall require an amendment to the site plan.

Application Fee:

\$100.00

Check Number: _____

Amount: _____

Applicant Signature: _____ Date: _____

Town Clerk Signature: _____ Date: _____

Professional Services Fee:

The Town of West Bend has determined that whenever the services of the Zoning Administrator, Building Inspector, Town Engineer, Town Attorney, or any other Town staff, as well as outside legal, planning, engineering, and other professional and technical advice results in a charge to the Town for professional time and services, the Town Clerk shall charge such services fees incurred by the Town to the property owner even if the request is not approved.

I have been advised that if the Zoning Administrator, Building Inspector, Town Engineer, Town Attorney, or any other Town staff provides services to the town because of my activities, or outside legal, planning, engineering, and other professional and technical advice is required, whether at my request or the request of the Town, I shall be responsible for the fees incurred by the Town, even if my request is not approved.

Owner Signature: _____ Date: _____