

**Town of West Bend Town Board Minutes
September 9th, 2020**

Chairman Jim Heipp called the Town of West Bend Town Board **meeting to order at 6:30 P.M.**

Clerk Julie Ihlenfeld read the **Call of the Meeting**.

Roll Call was taken. Present: Chairman Jim Heipp, Supervisor Troy Zagel, Supervisor Mark Wagor, Clerk Julie Ihlenfeld, and Treasurer Bob Burgardt.

The **Pledge of Allegiance** was recited.

Washington County Sheriff Department monthly call review. Washington County Deputy Sheriff Andrew M. Graper presented reports for August 2020. The Incidents Summary List contained 252 items. Monthly Case Overview Report contained 24 items.

Approval of Minutes from the August 12th, 19th, and 26th, 2020 meetings.

Motion by Zagel to approve the August 12th, 19th, and 26th 2020 meeting. Seconded by Wagor. Motion carried unanimously.

Treasurer's Report. See attached report dated 8/11/2020 from Treasurer Bob Burgardt. Burgardt thanked Washington County Sheriff Deputy Andrew Graper and Washington County Sheriff Sergeant Brandon Hood for the outstanding job in aiding with his injuries incurred in route to the August town board meeting. The Treasurers Report for the month of August was approved as presented. Motion by Zagel. Seconded by Wagor. Motion carried unanimously.

Review of Bills and Authorization of Payments. Motion by Zagel to approve the bills and authorize payments. Seconded by Wagor. Motion carried unanimously.

Adopt Updated Ordinance 2020-04 Golf Cart Ordinance. Motion by Zagel to adopt updated Ordinance 2020-04 Golf Cart Ordinance. Update states: Golf Carts may only be operated on the designated public roads during the hours between sunrise and sunset, excluding Paradise Drive from 18th Ave to Hwy Z. Seconded by Wagor. Motion carried unanimously.

Adopt Ordinance 2020-06 Church Drive Speed Limit. Motion by Zagel to adopt Ordinance 2020-06 decreasing the speed limit on Church Drive from 45 MPH to 35 MPH. Seconded by Wagor. Motion carried unanimously.

Adopt Resolution 2020-04 relating to contact and fees with Town Attorney and Town Zoning Administrator. Correspondence between town residents and Town Attorney must be approved by the Town Chairman. Fees will be charged back to residents for correspondence with Town Attorney if not authorized by the Town Chairman. Resident contact with Zoning Administrator to be discussed at a later date.

Discussion/Action re: Sale of Town Land. Some existing town land is being used by town residents. No town land is being sold at this time. Discussed how to protect town land and allow for possibility of selling land in the future.

Discussion/Action re: Outside Lighting Complaint from West Bend Town Hall. Town received a second letter regarding bright outdoor lights on the town hall and recycling buildings from residents in the Woodcrest Ridge Subdivision. Staff is looking into possible options to decrease outdoor lighting.

Discussion/Action re: Timmers Resort CUP Addendum – deck addition not substantial change to amend the CUP per Plan Commission Recommendation. Motion by Zagel to approve not to amend the Timmers Resort CUP as the deck addition is not a substantial change per Plan Commission Recommendation. Seconded by Heipp. Motion carried unanimously.

Discussion/Action re: Town Hall Audio/Video Options for remote meetings. Town has received one quote and is in process of getting additional quotes. Audio/Video options for remote meetings will allow for transparency with constituents and service communication needs of the community at the town hall and remotely through zoom. Audio/Video options may be submitted to the Routes to Recovery Grant available to the Town.

Discussion/Action re: Comprehensive Plan Update. A committee is being set up to discuss best method to reach community for feedback in regards to the Comprehensive Plan which drives zoning and community for next ten years.

Granting of Bartender license. Motion by Heipp to approve one bartender license application. Seconded by Zagel. Motion carried unanimously.

Discussion re: Fire Calls. Four fire calls in August 2020 – two resident calls and two calls at Cedar Community.

Other correspondence received by the Clerk and/or Town Board to be discussed at next months meeting. Wagor stated Little Cedar Lake PRD approved ordinances at Little Cedar Lake PRD annual meeting 9/8/2020. Discussed parking complaint at Mueller's Linden Inn. Chief of Police Hood provided reports in regards to property complaints on 18th Ave and Mileview Road. Town is looking into condemnation proceeding for properties at Eagle Ln. and Hwy NN. Received email from Ginny at Ruckert Mielke to set up a meeting in regards to the MS4 Permit - Maureen McBroom is no longer there.

Motion by Heipp to adjourn, seconded by Zagel. Motion carried unanimously to adjourn the meeting at 7:36 p.m.

Respectfully Submitted this 28 day of September 2020.

Julie Ihlenfeld, Clerk