

Town of West Bend Town Board Minutes
May 11th, 2020

Chairman Jim Heipp called the Town of West Bend Town Board **meeting to order at 12:00 P.M.**

Clerk Julie Ihlenfeld read the **Call of the Meeting.**

Roll Call was taken. Present: Chairman Jim Heipp, Supervisor Troy Zagal, Supervisor Mark Wagor, Clerk Julie Ihlenfeld, and Assessor Michael Grota.

Confirmation of Public Notices – the notice has been posted on all 3 posting boards, the town hall front door, and town web site April 1, 2020, and in the Daily News April 2 and April 23, 2020. Clerk Ihlenfeld confirmed posting of the notices.

Select a Chairperson. Motion by Heipp to select Troy Zagal as Chairperson. Seconded by Wagor. Motion carried unanimously.

Select a Vice-Chairperson. Motion by Zagal to select Jim Heipp as Chairperson. Seconded by Wagor. Motion carried unanimously.

Verify training and certification requirements. Ihlenfeld stated that Supervisor Mark Wagor completed the Board of Review Training May 2020. Ihlenfeld and Zagal completed the Board of Review Training May 2019. The Board of Review Member Training Affidavit was filed May 11, 2020.

Review of the Assessment Roll. The Assessment Roll was reviewed.

Board witnesses the signed assessor’s affidavit. Assessor Michael Grota presented the affidavit.

Approve the Assessment Roll. Motion by Heipp to approve the Assessment Roll. Seconded by Zagal. Motion carried unanimously.

Determine “Good Cause” and Extraordinary Circumstances” Waivers for Objections Filed Late. No objections.

Determine Requests for Waiver of the Board of Review Hearing allowing the Property Owner an Appeal Directly to Circuit Court. No requests.

Hearings on Written Objections: No Hearings.

- (1) Taxpayers Sworn in, Present Oral Testimony and Written Information Specifying Value and Method
- (2) Assessor Presents Oral Testimony and Written Information Specifying Value and Method
- (3) Board of Review Members Examine all Knowledgeable Individuals

Deliberation and Decisions on Objections Heard. No Objections.

Select Date to Reconvene, if any. The Board of Review meeting will not be reconvened.

Motion by Heipp to go into recess. Seconded by Zagel. Motion carried unanimously.

Motion by Heipp to go into open session. Seconded by Zagel. Motion carried unanimously.

Motion by Heipp to adjourn, seconded by Zagel. Motion carried unanimously to adjourn the meeting at 2:00 p.m.

Respectfully Submitted this 5 day of June 2020.

Julie Ihlenfeld, Clerk