

**Town of West Bend Town Board Minutes**  
**January 8<sup>th</sup>, 2019**

**Chairman Jim Heipp** called the Town of West Bend Town Board **meeting to order at 6:30 P.M.**

**Clerk Julie Ihlenfeld** read the **Call of the Meeting.**

**Roll Call** was taken. Present: Chairman Jim Heipp, Supervisor Jeff Geib, Supervisor Frank Carr, Clerk Julie Ihlenfeld, Treasurer Bob Burgardt, and Attorney James Danaher.

The **Pledge of Allegiance** was recited.

**Approval of Minutes from the December 11th and 14th 2018 Meetings.** Supervisor Frank Carr made a motion to approve the minutes of the December 11th & 14th, 2018 meetings, and the additional December 29th, 2018 meeting. Supervisor Jeff Geib seconded the motion. All in favor. Motion carried.

**Treasurer's Report.** The Town has received approximately 6.4 million in tax payments so far. Approximately 4.7 million was paid to Washington County, Moraine Park Technical College, Slinger and West Bend School Districts, Big Cedar Lake, Little Cedar Lake, and Silver Lake PRD Districts, and Silver Lake Sanitary District. The first million received in tax payments was put in a CD at 2.78%. Supervisor Jeff Geib made a motion to approve the Treasurer's Report. Supervisor Frank Carr seconded the motion. All in favor. Motion carried.

**Review of Bills and Authorization of Payments.** Supervisor Jeff Geib made a motion to approve the bills and authorize payments. Supervisor Frank Carr seconded the motion. All in favor. Motion carried.

**Presentation/Discussion re: Washington County Sheriff Department monthly call review.** Washington County Sheriff presented.

**Review Short-Term Rental Ordinance.** Discussed the cost of the permit, the penalty for not having a permit, terms for suspending, revoking, or not renewing a short-term license, and number of days required for Town short-term rental license.

**Adopt Ordinance 2019-01 - Short-Term Rental Ordinance.** The Ordinance will be updated with changes discussed and further review of the States process for rentals. This item is tabled until next month.

**Discussion/Action re: Road Construction.** Currently the Town of West Bend invests over \$100,000 on road maintenance and construction used for repair and small projects. Additional funds are needed in the Town for major road projects. Paradise Drive and other Town roads are due for repair. DPW received a quote from Payne and Dolan of \$300,000 to do wedging and a 1 1/2" overlay on Paradise Drive plus \$30,000 for shouldering.

**Discussion/Action re: Resolution 2019-01 directing a referendum be placed on the April 2, 2019 Spring Election ballot regarding Town road maintenance and construction.** One option presented was a referendum of \$300,000 for one year. Second option is a referendum of

\$300,000 per year for the next two years for Town road maintenance and construction. Supervisor Frank Carr made a motion to approve Resolution 2019-01 directing a referendum be placed on the April 2, 2019 Spring Election ballot for \$300,000 per year for the next two years for Town road maintenance and construction. Supervisor Jeff Geib seconded the motion. Roll call vote: Chairman Jim Heipp aye; Supervisor Frank Carr aye; and Supervisor Jeff Geib aye. All in favor. Motion carried. Discussion regarding the wording of the referendum question will take place at an additional Town Board meeting on Thursday, January 10, 2019 at 3 PM.

**Discussion/Action re: 90 day review / Brenda Kaehler.** Supervisor Frank Carr made a motion to approve a \$1.50 increase for Brenda Kaehler. Chairman Jim Heipp seconded the motion. Roll call vote: Chairman Jim Heipp aye; Supervisor Frank Carr aye; and Supervisor Jeff Geib aye. All in favor. Motion carried.

**Appointment of Deputy Clerk / Deputy Treasurer.** Supervisor Jeff Geib made a motion to appoint Brenda Kaehler as Deputy Clerk and Deputy Treasurer provided that we verify it is ok to have the same person in both positions. Supervisor Frank Carr seconded the motion. All in favor. Motion carried.

**Granting of Bartender license.** No bartending licenses this month.

**Discussion re: Fire Calls.** There were two fire calls in December 2018, one at Cedar Community and one at The Cottages. Cedar Communities had a total of 10 fire calls in 2018. Discussed cost of fire contracts.

**Other correspondence received by the Clerk and/or Town Board to be discussed at next months meeting.** None

Chairman Jim Heipp made a **motion to adjourn.** Supervisor Jeff Geib seconded the motion. All in favor. Motion carried. Meeting was adjourned at 8:28 P.M.

Respectfully Submitted this 7th day of February 2019.

Julie Ihlenfeld, Clerk